

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - FEBRUARY 27, 2020**

**CALL TO ORDER.** Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Aldерwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jimmie Jones	Alderman Mike Raney
Alderman Joe Prince	Aldерwoman Ashley Armbruster

**APPROVAL OF AGENDA.** A motion by Aldermen Raney, second by Alderman Jones to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached)

**STAFF REPORTS.**

COREY LITTERST, ALLIANCE WATER SUPERVISOR (See Attached)

ERIC BENNETT, POLICE CHIEF (See Attached)

**COMMITTEE REPORTS.** Aldерwoman Armbruster reported on the Park Board Meeting and stated that the Park Board would like for the Board of Aldermen to redirect the funds the City will receive for the AT & T Tower Lease to be used solely in the Parks. She also reported that the Park Board accepted an offer from Donze Park Planning LLC to create a free master parks plan which would be used as goal for the Park Board to work towards as far as changes and improvements to the parks.

**PUBLIC COMMENTS.**

Bob Browne, 498 Merchant addressed the Mayor and Board regarding the recent request from City Administrator Martin Toma asking Mr. Browne to remove a sign from his yard. Mr. Brown reported the sign will not come down.

Kara Burt, 150 Jefferson Street, addressed the Mayor and Board regarding a transportation task force that she is representing that will meet on Thursday March 19<sup>th</sup>, 2-4 at the EDA offices in Perryville to collect information from the public related to individual transportation needs in Perry and Ste. Genevieve Counties. She urges everyone to attend.

Martha Resinger, 821 N. Sixth Street and Carl Kinsky, 64 N. Second Street both addressed the Board regarding the residency requirement issue on the agenda and both stated that they don't think that the positions should have to live in the city limits.

Karen Stuppy, 410 Sycamore and Claudia Stuppy, County Collector both stated that they believe that both positions should have to live in the City limits.

Shannon McBride, owner of Beanick Café & Pastry on Main Street also addressed the Board regarding the residency requirement.

#### **PUBLIC HEARING.**

Mayor Hassler opened a public hearing at 6:52 in which the Mayor and Board of Aldermen will consider a request for a "Special Use Permit" from Bridgette Bennett to operate a winery/tasting room/gift shop with brewing and bottling on site at 245 Merchant Street in a C-2 Central Business District. David Bova, Community Development Administrator stated that the new owner's intentions are to have the same use that the Ste. Gen. Winery had with the exception of brewing and bottling in the basement. With no further questions the Mayor closed the public hearing at 6:53 p.m.

A motion by Alderman Smith, second by Alderman Prince to approve the Special Use Permit request with the same terms and conditions stated on the Planning and Zoning recommendations. Motion carried 8-0.

#### **CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Special Meeting - February 13, 2020
2. Minutes - Board of Aldermen - Regular Meeting - February 13, 2020
3. Treasurer's Report - January 2020
4. **RESOLUTION 2020 - 16.** A RESOLUTION APPOINTING MELISSA OTTO TO THE STE. GENEVIEVE HOUSING AUTHORITY BOARD.
5. **RESOLUTION 2020 - 17.** A RESOLUTION DECLARING THE 2013 FORD TAURUS BE DECLARED SURPLUS AND PROVIDING FURTHER AUTHORITY.
6. **RESOLUTION 2020 - 18.** A RESOLUTION DECLARING THE ATTACHED LIST FROM THE POLICE DEPARTMENT SURPLUS PROPERTY AND PROVIDING FURTHER AUTHORITY FOR ITS DISPOSAL.
7. Temporary Liquor License Approval for Friends of Ste. Genevieve County Memorial Hospital for their Annual Taste of Ste. Genevieve to be held on April 4, 2020 at the Ste. Genevieve Community Center.
8. Temporary Liquor License Approval for the Lions Club for Jour de Fete August 8 & 9, 2020 at the Lion's Club Park.
9. Approval of a Street Closure Request for the Ste. Gen. Gearheadz, Inc. for the third Saturday's of the Month from May thru September. (Third Street, Dubourg Place and Island of Flags)

Motion by Alderman Smith, second by Alderman Jones to approve the consent agenda as presented. Motion carried 8-0.

**OLD BUSINESS.**

**BILL NO. 4342. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE MUNICIPAL BAND. 2<sup>ND</sup> READING.** A motion by Alderman Prince, second by Alderman Jokerst, Bill No. 4342 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith and Alderwoman Ashley Armbruster. Nays: None Motion carried 8-0. Thereupon Bill No. 4342 was declared Ordinance No. 4269 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4343. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY TO ASSIST IN THE FUNDING AND COOPERATION OF THE STE. GENEVIEVE COUNTY RECYCLING CENTER. 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Jones, Bill No. 4343 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith and Alderwoman Ashley Armbruster. Nays: None Motion carried 8-0. Thereupon Bill No. 4343 was declared Ordinance No. 4270 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4344. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 2<sup>ND</sup> READING.** A motion by Alderman Jones, second by Alderman Prince Bill No. 4344 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith and Alderwoman Ashley Armbruster. Nays: None Motion carried 8-0. Thereupon Bill No. 4344 was declared Ordinance No. 4271 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4345. AN ORDINANCE AMENDING CHAPTER 410: HISTORIC PRESERVATION; ARTICLE III "LANDMARKS AND HISTORIC DISTRICTS"; DIVISION II "CERTIFICATE OF APPROPRIATENESS/DESIGN GUIDELINES AND STANDARDS" BY ADDING SECTION 410.395. "DETERMINATION OF UNNECESSARY HARDSHIP". 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Jones, Bill No. 4345 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith and Alderwoman Ashley Armbruster. Nays: None Motion carried 8-0. Thereupon Bill No. 4345 was declared Ordinance No. 4272 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4346. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR "WATER MAIN REPLACEMENT". 2<sup>ND</sup> READING.** A motion by Alderman Donovan, second by Alderman Jones, Bill No. 4346 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith and Alderwoman Ashley Armbruster. Nays: None Motion carried 8-0. Thereupon Bill No. 4346 was declared Ordinance No. 4273 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4347. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AMENDING CHAPTER 115 CITY OFFICIALS - ARTICLE VI CITY ADMINISTRATOR - SECTION 115.190 APPOINTMENT - QUALIFICATIONS OF THE STE. GENEVIEVE CODE OF ORDINANCES AS SET FORTH BELOW. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson to approve Bill No. 4347 was not seconded therefore Bill No. 4347 died.

**BILL NO. 4348. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AMENDING CHAPTER 200 POLICE DEPARTMENT - SECTION 200.015 CHIEF OF POLICE - APPOINTMENT - TERM - SALARY - REMOVAL OF THE STE. GENEVIEVE CODE OF ORDINANCES AS SET FORTH BELOW. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson to approve Bill No. 4348, there was no second, therefore Bill No. 4348 died.

**NEW BUSINESS.**

**BILL NO. 4349. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING A PROPOSAL FROM METRO-AG, INC. AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE REMOVAL AND LAND UTILIZATION OF LIME RESIDUALS FROM THE WATER TREATMENT PLANT. 1<sup>ST</sup> READING.** A motion by Alderman Donovan, second by Alderman Smith, Bill No. 4349 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen.

**BILL NO. 4350. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING A PROPOSAL FROM METRO-AG, INC. AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE REMOVAL AND LAND UTILIZATION OF RESIDUALS FROM THE WASTEWATER TREATMENT PLANT. 1<sup>ST</sup> READING.** A motion by Alderman Donovan, second by Alderman Smith, Bill No. 4350 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen.

**BILL NO. 4351. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A FIVE YEAR SUPERVISED PROGRAM TO HELP AID IN THE DEVELOPMENT OF A CAPITAL IMPROVEMENT PLAN FOR WATER LINE REPLACEMENT WITHIN THE CITY'S WATERWORKS SYSTEM. 1<sup>ST</sup> READING.** A motion by Alderman Jones, second by Alderman Prince, Bill No. 4351 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting. 7:00 p.m.

*Respectfully submitted by,*

*Pam Meyer  
City Clerk*

**CITY ADMINISTRATOR'S REPORT**  
**BOARD OF ALDERMEN**  
**February 27, 2020**

- Met with Chris Collins of the National Park Service
- Sent communication from the USACE regarding disposal of silt after a flood to FEMA
- AT&T extended the contract on the park site through April 2021.
- Attended SEMO Regional Planning meeting.
- Chaired the SEMO Solid Waste District meeting
- Met with and Ste. Genevieve Industrial Development Corporation, Chamber and a County Commissioner regarding housing and the Parkwood extension. Reviewed revised road alignment options. Meeting with the Catholic Church scheduled for March 4.
- Attended Transportation Advisory Council meeting.
- Received and reviewed applications for Tourism Director and City Administrator.
- Met with CA hiring committee. Tourism Director Committee meeting scheduled for Friday.
- Attended Levy District meeting
- Attended Tourism Tax Commission meeting.
- Attended Community Services Foundation meeting
- Reviewed and responded to Auditor's report – Study Session?
- Attended Community Cable television meeting



## **OPERATIONS REPORT – Ste. Genevieve**

**January 2020**

### **Water Treatment Plant**

- The parts that were ordered for the transfer pump has been delivered. The repairs are scheduled with equipment pro.
- Continuing problems with the chlorine scales has prompted us to obtain pricing for news scales.
- High service motor #2 has failed. This was supplied by Vandeventer and they are claiming that it is not covered under warrantee, even though it was only 4-months old.
- New high service motor was purchased through Equipment Pro.
- Misstates has evaluated the generator panel and found it needs a new mother board. A new board has been ordered.

### **Wastewater Treatment**

- Start up on the new Ultra Violet System has been completed. We will continue to operate the unit to increase knowledge and familiarity of the new equipment prior to the disinfection season.
- The plant operator has completed an inventory of all materials at the wastewater treatment plant.
- Staff noticed high levels of grease in the lift station servicing the Riverview at the Park facility. We performed a composite sample of the effluent from the facility and found extremely high levels of grease being discharged. Communication with the facility will follow to help find the problem and solution.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**Treatment**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	5.8	3.0	7.0	n/a
Peak Day	8.8	3.9	7.4	n/a
Percent Removal	95.7%	96.6%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.42
Monthly Average	.22

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow 2.2MG- January 11<sup>th</sup>, 2020  
 Daily Maximum loading 806lbs. – January 3<sup>rd</sup>, 2020



## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Local plumber contacted us about issues, during heavy rains, with water entering basements. We found that both customers had sewer laterals with defects. The city mains were clean flowing as designed.
- During routine checks of the lift stations we found that a large amount of grease was building up in the Industrial park lift station. And investigation to the source has begun.
- The Annual Inflow and Infiltration report was completed and sent in to DNR and the EPA.
- A local plumber has begun working on South Sixth street attempting to repair a sewer lateral. The company damaged the water services to the area during the work being completed.
- Staff jetted nearly 3000 feet of sewer mains.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- A 4" cast iron water main broke in the City Park behind the tennis courts.
- Data collection for the GIS system has begun. There were issues with the trimble unit. The data dictionary was not showing all attributes that we would be collecting.
- We completed a water service tap in Valle Springs for newly constructed house.
- Assisted Mississippi Lime with pricing for new meters within their facility.
- Due to the corrosive environment of the water plant. We have relocated the new sewer jetter to the garage at the park. We have nowhere to store equipment out of the weather. We are looking into pricing of a building for the future.

#### Customer Service

- Staff performed 31 line locates
- Staff performed 62 work orders
- Staff performed 27 disconnects for non-payment.
- There were 5 loads of lime purchased





## OPERATIONS REPORT – Ste. Genevieve

### **Project Updates**

- Cochran Engineering to be selected for 2020 watermain replacements.

### **Safety**

- Staff was trained proper use and hygiene of PPE.
- Staff was reminded of ice cleat use when weather requires.
- Calibrations of the confined space air monitors have been completed.
- All ladders were inspected by a competent person and safety compliance representative.

### **Regulatory**

- All testing and reports were submitted on time.

### **Training**

- We updated our training material.

### **Concerns for the Month**

- Transfer pump being down until repairs are completed.

### **Positive for the Month**

- Engineer selected for water line improvements
- Also looking into a supervised program through DNR for future water line improvements



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: February, 2020

### Calls for Service:

\*SGPD responded to 405 calls for service in January, 2020.

Incident Type	Count
ESCORT	17
ALARM BURGLARY	10
PERSON CHECK	3
TRAFFIC STOP	126
ABANDON OR OPEN 911 CALL	8
FIRE ALARM	5
ANIMAL CALL	13
ANIMAL BITES/ATTACKS	1
ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ASSIST FOR POLICE	2
ASSAULT CALL	3
BURGLARY	2
CHILD ABUSE	1
C AND I DRIVER	1
CHILD CUSTODY	3
CHECK WELL BEING	9
ASSIST DFS	3
DISTURBANCE	7
DOMESTIC DISTURBANCE	1
EXTRA PATROL	10
FALLS	4
FUGITIVE ARREST	5
CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARASSMENT	3
INFORMATION ONLY	3
INVESTIGATION POLICE	21
HEMORRHAGE/LACERATIONS	2
LOST OR STOLEN LIC PLATE	1
MISCELLANEOUS	61
MISSING ADULT	3
MISSING JUVENILE	2
MOTORIST ASSIST	1
MVA NON INJURY	5
MVA UNKNOWN INJURY	1
ODOR OF GAS	1
ORDINANCE VIOLATION	2
OVERDOSE/POISONING(INGESTION)	1
PEACE DISTURBANCE	3
PICK UP	2
PRISONER TRANSPORT	1
PROPERTY DAMAGE	4
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	2
ROAD HAZARD	2
RESCUE CALL	1
CONVULSIONS/SEIZURES	1
SICK PERSON	1
STROKE(CVA)	1
SUSPICIOUS PACKAGE ITEM	1
SUSPICIOUS PERSON VEHICLE	26
THEFT	7
THREATS	2
TRY TO CONTACT	1
UNCONSCIOUS	4
UNKNOWN PROBLEM	2
VANDALISM	1

**Staffing:**

\*We are fully staffed.

**Training:**

\*We completed our mandatory continuing education classes for 2019.

**Meetings attended:**

\*I attended 2 Board of Aldermen meetings in January.

**Facility:**

\*Still outdated and potentially dangerous.

**Equipment/Maintenance:**

\*One new patrol vehicle has arrived, and we're waiting for the second.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*We applied for a grant from the Ste. Genevieve County Community Development board for optics for our patrol rifles, not to exceed \$2,700.00.

**Miscellaneous:**

\*Nothing to report.